

Full Time Interior Designer/ Kitchen Designer/Showroom Design Assistant

We are an independent Cambridge based family run business with furniture ranges available to buy in the showroom and via the web and mail order. We now have an opening which provides an exciting opportunity for an experienced, results driven, Sales Assistant.

We are looking for a self-motivated, hard working person who ideally has an interior design background and is proactive, able to demonstrate initiative and contribute ideas. Proven to be successful in handling high end clientele and sales, this person will have an eye for detail and strong design skills.

Key Responsibilities:

- Maintaining the Belvisi Furniture image to the highest standards.
- Promoting and selling the company's extensive range of furniture.
- Ensure the showroom, office and ancillary areas are clean, tidy and well stocked with brochures, marketing materials, retail price lists and samples as appropriate.
- To ensure that Belvisi Customers are extended the highest levels of customer service at all times.
- To deal promptly with Customers and liaise with customer services in order to resolve queries. To develop excellent knowledge of products and suppliers.
- Supporting the Manager and Assistant Manager in the day-to-day running of the showroom. Following up on retail leads generated through website, direct mail and showroom visits to ensure all sales potentials are realised.
- Ensure there is sales presence in the showroom at all times (to be coordinated by the Sales Manager). This will include weekends.
- Liaising with the logistics and warehouse team to ensure all orders are fully paid prior to delivery.

Skills/Knowledge/Experience

A strong retail sales background - preferably with experience of high-end/luxury furniture sales.

- Computer literate, experienced with 3D programs
- Exceptional communicator both written and verbal
- Proven successful sales experience
- Familiarity with local market desirable

A good knowledge/appreciation of design, trends and styles (in particular within the interiors sector) desirable